



Republic of the Philippines  
Office of the Solicitor General

## Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No. \_\_\_\_\_

Date: November 6, 2024  
Quotation #: PS-024-11-216  
ABC: \_\_\_\_\_

Attention: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

**To be filled-out by Supplier:**

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p><b>Preventive Maintenance Service, and Diagnosis, Supply of Labor and Materials for Repair of OSG Shuttle Bus Vehicle Model: 2010 Hino Bus FG1JPUZ</b></p> <p><i>Scope of Work (Initial Diagnosis - Engine Low Power):</i> Minimum Inclusion/Scope of Works: Perform 170,000km Check Up Inspection/Replacement Fuel Filter/Sliding Clutch System</p> <p><i>*Includes replacement of various parts as necessary</i></p> <p><i>Note: For OSG Shuttle Bus with Plate No. SKL 802 assigned to Vicente A. Echavez for Pacita Bus</i></p> <p><b>(Price Vat-Included)</b></p>	1	lot			

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within \_\_\_\_ days from the date of receipt/posting of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Income / Business Tax Return (for Small Value Procurement);
  - Omnibus Sworn Statement for Small Value Procurement (upon signing of Purchase Order);
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**FATHIA K. KARIM/PAOLO MIGUEL U. TORIO/MARIJOIE V. CASTILLO**  
SIGNATURE OF CANVASSERS

**For more information, you may contact us:**

Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174

**Please send your quotation to:**

[osg.procurement2@gmail.com](mailto:osg.procurement2@gmail.com)